Dear 2017 Jazz Improvisation Camp Participant and Parents:

Congratulations on being accepted to the University of Oregon Summer Music Camps’ Jazz Improvisation Camp! We are looking forward to having you here for an entire week of musical learning and collaboration. Whether this is your first or fourth time attending our camp, we believe that we have something special to offer you as an aspiring jazz musician.

Enclosed you will find important information about our camp:

1. This Information Packet (registration, check-in & placement auditions)
2. What to Bring
3. Tentative Schedule
4. Campus Map
5. Rules and Regulations
6. Medical Form
7. Current Balance Statement

LOCATION/DIRECTIONS
Housing will be in the U of O Walton complex, Douglas & Smith Halls on 15th Ave west of Agate St. Please refer to the enclosed campus map.

The University of Oregon School of Music, located in the city of Eugene, will once again be the site of the UO Jazz Improvisation Camp.

Physical address:
University of Oregon School of Music and Dance
961 E. 18th St.
Eugene, OR 97403

MEDICAL FORMS and MEDICINE POLICY
Parents: Complete and sign the enclosed MEDICAL RELEASE FORM. This will allow us to provide your child with proper medical attention during camp should he/she require it. This is extremely important, and your child will not be permitted to attend camp without this completed form. You may either mail this form to the camp office prior to camp or bring it with you to registration.

If you require medication, it is vital that you inform your Camp Counselor of your needs on this form and discuss them with him/her at the time of Registration. Campers are responsible for taking and keeping their own medication. Please let your counselor know if you need reminders.

CAMP RULES & REGULATIONS
Read through the enclosed copy of our camp RULES & REGULATIONS. It is mandatory that you understand these rules and agree to abide by them before you come to camp. Remember to sign the portion of the Medical Release Form that relates to these rules.
PAYMENT
Enclosed is your latest balance statement reflecting any payments you have already made. Your full tuition payment is due by **July 3\(^{rd}\)**. Unlike in years past, you will NOT be able to make purchases at registration. All tuition and optional items (CDs & Photos) must be paid for online. You can make a payment online at musiccamps.uoregon.edu. If you are purchasing additional items that you didn’t originally request such as a CD or Photo, please indicate this in the comments of the online payment form.

If your school or another organization is paying for part or all of your camp fees, let us know in advance, as Purchase Orders from schools must be received by July 3\(^{rd}\). You may need to remind your band director. If we haven’t received your school’s Purchase Order or check by July 3\(^{rd}\), you will be responsible for your balance, and a refund will be issued to you after we receive your school’s payment.

*Payment address:*
Summer Music Camps
1225 University of Oregon
Eugene, OR 97403-1225
FAX: 541-346-6188

Registration and Drop-Off
Camp Registration and camper drop-off is **Sunday, July 23\(^{rd}\)** at the Bean Complex off of 15\(^{th}\) Ave. Registration will be in two shifts. Drums, Bass, and Guitar players will check in first at 12:00 and then take equipment to the School of Music. All other campers will check in at 12:45. All campers are required to attend the general camp meeting at 2:00pm (parents are encouraged to attend). Please see enclosed schedule.

REGISTRATION PROCESS
- Check in at the first table with your last name
- Turn in Medical Form.
- Pick up your t-shirt.
- Sign in for your room and pick up your room key and meal card. Get settled into your room.
- Drum, Bass, and Guitar players take equipment to School of Music and Dance Loading Dock.
- Everyone attend required general meeting at 2:00pm in the School of Music room 190.

PARKING
No parking permits are required on Sunday, July 23\(^{rd}\). (Of course, do not park in handicap or special reserved spaces without a permit.)

We recommend campers staying in the Residence Halls do *not* bring their cars to camp. Please have a parent drop you off on the first day of camp and pick you up when camp concludes. However, if this is impossible, or if you are a commuter (plan 2 or 3), you may request a parking permit for UO parking lot by calling the camp coordinator at (541) 346-2138. The cost is **$10.00** per day per vehicle. This permit will be valid for parking at lot 34E *only* (this is several blocks from the Residence Halls). **If you are a Resident Camper staying in the Residence Hall but are bringing your car, you will not be able to use it during camp. Your keys**
must be turned in to your camp counselor on the first day of camp. They will be returned to you when camp concludes. If you are commuting, your keys must be turned in to your camp counselor at the beginning of every day and they will be returned at the end of each day.

**PLACEMENT AUDITION**
Following the general meeting report to your assigned room (assignments will be posted) for a short placement audition. Be prepared to play a portion of a jazz solo or etude. We will also ask you to try your hand at improvising and to play a few scales. Drummers will be asked to play basic swing, rock, and Latin beats, as well as to "trade fours". DON'T WORRY! If you've never improvised or are unfamiliar with basic beats, this IS the camp for you. EVERYONE is here to learn. The purpose of the audition is to place you in a combo with other campers of similar skill.

**INSTRUMENT STORAGE**
All campers will be assigned a locker in the school of music based on the size of your instrument. **We will only authorize locker use if you provide a lock. The University of Oregon and the Summer Music Camps are not liable for lost or stolen items.** Percussion storage will be provided.

**MAIL/COMMUNICATION**
You will be very busy during Band Camp and should not expect to find time to communicate at length with friends, family, boyfriends/girlfriends, or to have visitors. If someone needs to get a message to you at camp, the following procedures may be followed: between the hours or 8am-5pm Monday through Friday, your family may leave messages at 541-236-2393. Outside of these hours, for an **EMERGENCY ONLY**, call the Living Learning Center Conference Desk at 541-346-5686. You will need to tell the receptionist:
1. You would like to get in touch with a youth camper of the Concert Band Camp
2. Your name
3. The camper's name
4. Contact info for the camper to reach you

The Conference Desk will get in touch with our counselors and relay the message for your camper to call you back. This process is in place to ensure your camper’s safety. Often, parents wish for their children to check in with them, and we encourage this. There will not be a telephone located in your room. Cell phone usage is allowed; however, cell phone use will not be allowed during classes or rehearsals.

**FOOD SERVICE**
The dining room will be in Carson Dining Hall. It offers an all-you-care-to-eat buffet that includes salad bar, a variety of main entrées, vegetarian entrées, sides, desserts, and beverages to suit most tastes. Most special diets can be accommodated from the standard menu. Please let us know if you have special dietary concerns. Every effort will be made to accommodate your needs. The first all-camp meal will be dinner on the first day of camp, so please make sure campers have eaten lunch on their own before their audition. The last meal will be lunch on the final day of camp.

**FINAL PERFORMANCE**
The culminating camp performance will be a concert of all jazz combos at **3:00 p.m. on Friday, July 28th**, in room 190. This concert is free of charge and is open to the public. The
concert will last approximately 2.5 hours. Remember to get a parking permit to park in University lots or use the Pay to Park lot off of 17th and Alder. You can find more information about parking on campus at parking.uoregon.edu.

**FINAL CONCERT CD AND GROUP PHOTOGRAPH**
We have several ways for you to remember your time here at camp. These include a CD of the Final Concert performance and an 8x10 color photograph of all the campers and staff. The picture and CD will need to be paid for in advance. These items will be mailed to you approximately 4-6 weeks after camp.

**SECURITY**
Keeping doors locked is the first step in any security system. We strongly encourage you to keep your Residence Hall door locked at all times. Interior and exterior doors should never be propped open. Please review the building evacuation plan that is posted on every floor of the Residence Hall.

**ROOMMATE REQUESTS**
If you have not already requested a specific roommate, e-mail the Camp Coordinator at musiccamps@uoregon.edu with your name and your roommate’s name before July 5th. Roommate requests may not be accommodated after July 5th.

**LAUNDRY FACILITIES**
Washers and dryers are available in the Residence Halls. These are “card” operated machines. The card costs $3. You must purchase a minimum credit of $2. Washers are 75 cents per load and dryers are free. Soap is not provided.

**EARLY ARRIVAL, AIRPORT TRANSPORTATION, AND LATE DEPARTURE**
We can accommodate a few campers who need to arrive one day early (Saturday, July 22nd) and/or leave one day late (Saturday, July 29th). There is an extra charge of $96 per night. This charge covers the cost of meals and housing for the extra night. A counselor will be stationed in the residence hall for supervision during this time. If you need early arrival or late departure accommodations, notify the Camp Coordinator at musiccamps@uoregon.edu no later than July 5th.

We can also provide transportation to and from the Eugene airport, bus or train station for a one-time $25 charge. If you need this transportation, you must notify the Camp Coordinator at musiccamps@uoregon.edu by July 5th. Please also provide a travel itinerary.

***Note: Some bus companies offer a drop off location at the University of Oregon. If you chose this option, please notify the camp coordinator and a counselor will be notified to meet you at the drop off location on campus.

**RESIDENCE HALL CHECK-OUT**
Residence Hall Check-Out will begin immediately following the final concert on Friday, July 29th. Please make sure to return your room key! If you lose your key or do not return it, the cost of a lock change is charged to you. The charge is $30.00 for a lost or un-returned room key.
If you have any further questions, please call the Camp Coordinator at (541) 236-2393 or e-mail us at musiccamps@uoregon.edu. We are looking forward to seeing you in August!

Yours in music,

Paul Krueger
Jazz Improvisation Camp Director
University of Oregon Jazz Studies Instructor
kruegerp@uoregon.edu

Anna Frazer
Camp Coordinator
Administrative Coordinator of Athletic Bands
musiccamps@uoregon.edu